

Your Wedding Planner

Planning Your Wedding Checklist

12-18 months before:

- Choose the date and the location of your wedding
- Determine the budget
- Decide on where you would like to hold your ceremony and reception
- Choose the bridal party e.g bridesmaids, bestman, ushers
- Start your guest list
- Book your photographer and videographer
- Go shopping for the perfect wedding dress and bridesmaid outfits
- Take out wedding insurance
- Apply for marriage licence with local registrar if planning a civil ceremony

9 months before:

- Choose and book musicians, band or DJ for your reception
- Decide on your florist and all your flower arrangements
- Order your wedding cake
- Book your transport for the day
- Organise venue decorations e.g. chair covers

6 months before:

- Book your honeymoon and travel insurance
- Order your wedding stationary
- Choose and order your wedding rings
- Arrange hire of suits for groom, bestman, fathers and ushers

3 months before:

- Discuss details of menu with venue or caterer
- Choose your shoes and accessories
- Order your wedding favours
- Draw up a list of presents and find a gift list supplier
- Arrange visas and vaccinations for honeymoon
- Send out invitations
- Arrange Stag and Hen Parties

1 month before:

- Buy gifts for all attendants
- Keep your reception venue up to date with your number of guests
- Book appointments for Hair and make up trial and for the day
- Get the marriage licence
- Telephone any guests who have not responded to invitations
- Arrange final fitting for your dress
- Confirm music selections with your entertainment
- Reconfirm arrangements with florist, photographer, wedding transport, honeymoon arrangements and cake supplier
- Prepare seating plan

1 week before:

- Confirm times for picking up dress and outfits
- Collect your currency and travellers cheques for honeymoon
- Write the speeches
- Have a Rehearsal

1 day before -

Get yourself pampered; have a long soak in the bath and a good night's sleep!

On the day - Simply enjoy the day, relax and have fun!